

Associated Arts of Ocean Shores
2017 Juried and Open Fine Art and Photography Show
P.O. Box 241, Ocean Shores, WA 98569
www.associatedarts.org

SHIPPING INSTRUCTIONS

Delivery Address:

**AAOS
120 W. Chance-a-la-Mer
Ocean Shores, WA 98569
Attn: Fine Art/ Photography**

HAND DELIVERED ARTWORK

Receiving:

- Receiving for AAOS hand delivered work Sunday April 16th, 2017, between 10:00am and 2:00pm and Thursday April 20th, 2017, between 8:00am and 5:00pm, at the Ocean Shores Convention Center, 120 W. Chance-a-la-Mer.

Pick-up:

- Pick-up artwork Sunday, April 23th, after the show between 4:00 and 5:00 pm at the Ocean Shores Convention Center.

SHIPPED ARTWORK

Receiving:

- Shipped work must be received between Wednesday April 12th and Monday April 17th. No exceptions. Please schedule accordingly with your carrier. Wrapped canvas is acceptable.

Packaging:

- Ship artwork packed in sturdy boxes, which are easily opened and suitable for re-packing and return. NO wooden crates accepted.
- ***DO NOT USE FOAM PELLETS, PEANUTS OR POPCORN AS PACKING MATERIALS.***
- Sources for fine art shipping supplies are: **Airfloat Systems**, www.airfloatsys.com, 800-445-2580 or **ProPak Inc.**, www.propakinc.com, 800-379-7069

Return:

- AAOS will re-package and return shipped artwork the week following the show.

Labels:

- Please ensure a complete, legible return address, phone number and email address accompanies each piece of artwork. Please print or type this information.
- Securely attach enclosed Entry Label **to the back upper right corner** of artwork. Your assigned entry number is located on your acceptance letter/email. Also write your entry number on the outside packaging.

Payment and Fees:

- Shipped artwork must include a **pre-paid** return shipping ticket from your carrier. Schedule the carrier to pick up the work on Tuesday, April 25th, 2017. **You must call the shipper on Monday, April 24th, 2017**
And schedule the pickup.
- A handling fee of \$10.00 per artist's entry must be included for shipped work.
- Securely place the pre-paid return shipping label and handling fee in a 5 x 7 envelope and firmly attach to the outside of the shipping container, **lower left corner**.

Carriers:

- Artwork should be shipped via **UPS** or **FedEx** to the delivery address above (Ocean Shores Convention Center). ***Do not ship artwork via the US Postal Service.***

Special Framing:

- For pieces requiring protection use Plexiglas.
- Reminder, artwork must be suitably framed and wired for hanging. (No saw tooth hangers) Gallery wrapped canvas is acceptable.

Contacts:

- For any questions or concerns contact our show committee chair persons. **Fine Art** chair Jackie Fisher, jmfisher63@gmail.com (206) 914-7371 or **Photography** chair Loni Lou LaQuill, lonilaquill@yahoo.com,
- 208 512-5392